St Edward's Catholic First School
Supplementary Information Form for Applications for Admission in 2027/28

DATA PROTECTION

In accordance with the General Data Protection Regulations (GDPR) and the Data Protection Act 2018, we wish to ensure that you are aware of the purpose for which we collect and process the data we ask you to provide on this form.

We are St Edward's Catholic First School, Parsonage Lane, Windsor, Berkshire, SL4 5EN. Being a Catholic education provider, we work closely with the School's Diocesan Authority, the School's Trustees, the Local Authority, the Catholic Education Service and the Department for Education, and may share the information you provide on this form if we consider it necessary in order to fulfil our functions.

The person responsible for data protection for our organisation is Emma Young at the Royal Borough of Windsor & Maidenhead. Tel: 01628 796675 Email: DPO@rbwm.gov.uk. You can contact her with questions relating to our handling of the data.

We require the information requested for reasons relating to our functions as the admission authority for the school.

If you are expressing a preference for a place for your child at St Edward's Catholic First School and wish to apply under a faith category, you should complete this Supplementary Information Form.

- The completed Supplementary Information Form, together with all relevant **ORIGINAL** supporting documentation (please see overleaf) should be returned to St Edward's Catholic First School, Parsonage Lane, Windsor, Berkshire SL4 5EN by the closing date set by the Local Authority for the return of the Common Application Form.
- **If you do not complete this form and return it to the school with all supporting documentation by the closing date, your child will not be placed in the appropriate faith category and it is possible that this may affect your child's chance of being offered a place.**
- Remember – You must also complete an online Common Application Form (CAF) and submit it directly to the School Admissions Team at The Royal Borough of Windsor and Maidenhead, Town Hall, St Ives Road, Maidenhead SL6 1RF.

The closing date for the receipt of these forms is 15th January 2027.
Please refer to the Admissions Arrangements for 2027/28

PART 1

Surname of child:

First name(s) of child:

Date of Birth of child:

Address of child: _____

_____

_____ Postcode: _____

Contact Telephone Number: _____

Contact Email Address: _____

Sibling in St Edward's First School at the time of application? YES / NO

Name and Year Group of Sibling: _____

NOTE: When completing the Common Application Form, it is important that you provide details of any siblings (brothers or sisters) who will be attending St Edward's Catholic First School at the proposed time of admission. If this information is not provided, the admission authority may not be able to place the application within the correct category.

PART 2

Please indicate below the category in which you are applying. Please refer to the Admissions Arrangements 2026/27.

Category		Application Category	Evidence Required (see below)	Evidence Provided ✓
1.	Baptised Catholic 'looked after children' and previously 'looked after children'		**A**	
2.	Other Baptised Catholic children		**A**	
3.	Other 'looked after children' and previously 'looked after children'		**None**	
4.	Children from other Christian denominations		**B**	
5.	Children from other religious faiths		**B**	
6.	Other applicants		**None**	

Original Documentation / Evidence required in support of application

A	Child's Baptismal Certificate or letter/certificate of reception into full communion of the Catholic Church	**Category 1, 2**
B	Child's Baptismal Certificate, if appropriate, or a signed letter from the Minister or Religious Leader confirming membership of Christian denomination or faith	**Category 4, 5**

PART 3

Any offer of a place will be on the basis that the information supplied is accurate and up to date. Please read the declaration below and sign the form.

I confirm that I have read the Admissions Arrangements of the school and certify that the information given on this form is correct. I understand that any place offered will be withdrawn if I give false information, even if my child has started at the school.	
Signature of Parent / Carer:	
Print name of Parent / Carer:	Date: